

BOCC MINUTES- 01/03/2022

085219 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Auditorium in the Whitman County Public Service Building, Colfax, Washington on **Monday, January 3, 2022** at **9:00 a.m.** Arthur D Swannack Chairman, Tom Handy (remotely) and Michael Largent (remotely) Commissioners, Maribeth Becker, CMC, Clerk of the Board (remotely) and Corey Mitzimberg, Deputy Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Remotely: Bailey Wiedmer, Bill Tensfeld, Chris Skidmore, Crystn Guenthner, Jessica Jensema, Kelli Campbell, Lance Bishop, Mark Storey, Sandy Jamison and Sharron Cunningham.

085220 1. The following items were discussed but no action was taken.

- Current Road Conditions
- Legislative Steering Committee Attendee
- Commissioner Committee Assignments
- Microsoft Exchange Issue/2022
- COVID-19 Update
- Public Works Director/County Engineer Position

9:35 a.m. - Recess.

10:15 a.m. - Reconvene/Board Business Continued/Flag Salute.

Remotely: Bailey Wiedmer, Fletcher Aukerman, Jessica Jensema, Kelli Campbell, Kristina Cooper, Sharron Cunningham and Mary Collins (10:26).

D085220A 2. Pledge of Allegiance.

Consent Agenda:

085221 3. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to accept the consent agenda as presented.

D085221A 4. There were no Treasurer's Wire Transfers, Check Reports or General Claims/Veterans' Relief warrants presented.

085222 5. December 20, 2021 minutes approved.

085223-085242 6. Personnel change orders approved.

085243 7. Commissioner Largent **nominated** Commissioner Handy as Chairman and Commissioner Largent as Vice-Chairman for Whitman County for 2022. Commissioner Swannack **seconded** the nominations. There being no other nominations, the nominations were closed and all votes were cast in favor of the nominations, thereby completing the 2022 election of officers.

085244 8. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve the 2022 Board of County Commissioners Committee assignments.

2022 WHITMAN COUNTY COMMISSIONERS COMMITTEE ASSIGNMENTS

Commissioner District I, Art Swannack

Aging & Long Term Care of Eastern WA (ALTC) (PAW) Paid Exp
Avista TAC
Board of Equalization (BOE)
Board of Health (BOH)
Columbia River PAG (CRG)
Eastern WA Council of Governments (EWCOG)
Freight Mobility Strategic Investment Board (FMSIB) (P)
Incident Team (IT)
Inland Northwest Partners (INWP)
Joint Planning Advisory Committee II (JPAC)
Latah County/Whitman County Meetings (LC/WC)
Martin Hall Juvenile Facilities Consortium (MH)
Mayor's Roundtable (MR)
Palouse Basin Water Summit (PBWS)
Port of Whitman/Whitman County Commissioners (PW/WC)
Pullman/Whitman County Meetings (P/WC)
Quarterly Regional Breakfast (QRB)
WA State Council on Aging (WSCOA) (State Paid Expenses)
Voluntary Stewardship Program (VSP) Watershed Group
WSAC Legislative Steering Comm. (LSC) (Partially Paid Expenses)
Workforce Development Council (WDC)

Commissioner District II, Tom Handy

Avista TAC
Board of Equalization (BOE)
Board of Health (BOH)
Coordinators Update Meeting (CU)
Fire Chiefs Association 02/01/21
Government Affairs Meeting (GA)
Greater Columbia ACH Leadership Council (GCACH)
Inland Northwest Partners (INWP)
Latah County/Whitman County Meetings (LC/WC)
Local Emergency Preparedness Committee (LEPC)
Malden/Pine City Recovery (M/PC)
Martin Hall Juvenile Facilities Consortium (MH) Alternate
Mayor's Roundtable (MR)
Palouse Basin Aquifer Committee (PBAC)
Palouse Basin Water Summit (PBWS)
Palouse Knowledge Corridor (PKC)
Palouse Rural Transportation Planning Organization (PRTPO)
Port of Whitman/Whitman County Commissioners (PW/WC)
Pullman Town Gown Meeting (PTG)
Pullman/Whitman County Meetings (P/WC)
Quarterly Regional Breakfast (QRB)
Southeast Washington Economic Development Assoc. (SEWEDA)
United Way of Pullman (UWP)
WSAC Legislative Steering Comm. (LSC) (Partially Paid Expenses)
Alternate
Whitcom Executive Board/Whitcom Finance Committee (WEB/WFC)

Commissioner District III, Michael Largent

Avista TAC
Board of Equalization (BOE)
Board of Health (BOH)
Colfax and Pullman Trail (CAP)
Greater Columbia Behavior Health Regional Support Network (GCBH)
(Largent-Primary), (Mike Berney-Alternate)
Inland Northwest Partners (INWP)
Latah County/Whitman County Meetings (LC/WC)
Law Enforcement Officers/Firefighters I Board (LEOFF I)
Mayor's Roundtable (MR)
Palouse Basin Water Summit (PBWS)
Palouse Empire Fair Board (PEFB)
Port of Whitman/Whitman County Commissioners (PW/WC)
Pullman/Whitman County Meetings (P/WC)
Quarterly Regional Breakfast (QRB)
Snake River Salmon Recovery Board (SRSRB) (Paid Expenses)
Space Allocation Committee (SAC)
Washington Counties Insurance Fund (WCIF) (Paid Expenses)
Washington Rural Counties Insurance Pool (WRCIP) (Paid Expenses)
WSAC Board of Directors (Partially Paid Expenses)
WSAC Executive Committee (Partially Paid Expenses)

Chairman Only Attends

Canvas Board (CB)
Hearings Examiner Board (HEB)
Finance Committee (FC)

Commissioners Attend by Invitation Only

Accounting Technicians Meeting (ATM)
Blue Ribbon Advisory Task Committee (BRATC)
Board of Adjustment (BOA)
Board of Law Library (BLL)
Capital Improvement Program (CIP)
Citizens' Commission for Salary for Elected Officials (CCFSFEO)
Civil Service Commission (CSC)
Classification Committee (CC)
Developmental Services Advisory Board (DSAB)
Elected & Appointed Team Committee (EAT)
Emergency Communication Advisory Committee (ECAC)
Extension Steering Advisory Committee (ESAC)
Juvenile Justice Advisory Committee (JJAC)
Noxious Weed Control Board (NWCB)
OKKO Club (OK)
Palouse Empire Fair Board/Fair Foundation (PEFB)/(PEFF)
Palouse Scenic Byways (PSB)
Park Board (PB)
Planning Commission (PC)
Pro Mall Condo Association (PMCA)
Public Defense Advisory Committee (PDAC)
Road and Bridge Advisory Board (RBAB)
Rural Library Board of Trustees (RLBT)
Safety Committee (SC)
Solid Waste Advisory Committee (SWAC)
Veterans Advisory Board (VAB)
Water Conservancy Board (WCB)

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085245 9. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve the 2022 County dues.

Aging & Long Term Care of Eastern WA	\$ 4,057.00
Association of WA Cities-Retro Program	\$21,453.90
National Association of Counties	\$ 896.00
Office of Minority & Business Women	\$ 150.00
Palouse Basin Aquifer Committee	\$ 6,750.00
Palouse Basin Water Summit	\$ 500.00
Southeast WA Economic Development Association	\$ 1,500.00
WA Association of County Officials	\$ 7,655.00
WA State Association of Counties	\$10,376.00
WA State Association of Counties Transportation	\$ 2,863.00
WA State Association of Counties Public Lands	\$ 100.00
WA State Assoc. of County Human Services Assess.	\$ 669.00
WA State Assoc. County and Regional Planning	\$ 464.00
WA State Assoc. County ARPA Technical Assistance	\$ 4,000.00
WA State Assoc. County Blake Litigation	\$ 4,161.00
WA State Assoc. County Strategic Litigation & Commun.	<u>\$ 4,490.00</u>
TOTAL	\$70,084.90

085246 10. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve the Facilities Department signature authorization delegation form.

085247 11. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve a notice authorizing the publishing seeking vendors, contractors and consultants for Whitman County's small works roster.

085248 12. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to sign the Washington State Military Department Contract #EMPGE22-178 grant signature form.

085249 13. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to sign the grant application data form for the Emergency Management grant #EMPG E22-178.

085250 14. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** for the Chairman to sign a letter of appreciation to Dorothy Sharp for her many years of volunteer service on the Solid Waste Advisory Committee.

085251 15. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to appoint Marvin Pillers and William Tensfeld to the Emergency Communications Advisory Board, for three year terms ending June 30, 2024.

085252 16. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to appoint Commander Penny Martinez to a 5 year unexpired term on the Veterans' Advisory Board for a term ending December 31, 2025.

CORRESPONDENCE:

D085252A 17. No correspondence was received.

085253 18. Commissioners' pending list reviewed.

D085253A 19. Approved documents signed.

10:30 a.m. - Recess.

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D085253B THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Auditorium in the Whitman County Public Service Building, Colfax, Washington on **Monday, January 10, 2022** at **9:00 a.m.** Tom Handy Chairman, Arthur D Swannack (remotely) and Michael Largent (remotely) Commissioners, Maribeth Becker, CMC, Clerk of the Board (remotely) and Corey Mitzimberg, Deputy Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D085253C 20. Approved consent agenda items signed.

085254-085254A 21. Treasurers Wire Transfers and Check Report in the amount of **\$1,359,544.83 and \$621,124.29** and General/Veterans' Relief/Payroll warrants numbered **358721-358813** for **\$241,784.13** approved.

085255-085268 22. Personnel change orders approved.

085269 22A. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** amend the agenda adding item 22B.

085270 22B. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to award the Pullman-Moscow Regional Airport Terminal Project \$400,000.00 in Public Facilities (.09) Funds.

9:05 a.m. - BOCC Workshop.

Remotely: Bailey Wiedmer, Bill Tensfeld, Brandon Kruger, Brandy Dean, Chris Skidmore, Crystn Guenther, Cynthia Hayward, Fletcher Aukerman, Jacy Leach, Jessica Jensema, Kelli Campbell, Lance Bishop, Lorena Lynch, Mark Storey, Sandy Jamison, Sharron Cunningham, Wraylee Flodin, Hailey Lewis(9:45) and Mary Collins.

085271 23. The following items were discussed but no action was taken.

- Electronic Documentation
- ARPA Funds/Non-Profit Applications
- Geographic Information System (GIS) Funding
- COVID-19/Omicron Quarantine Update
- Tekoa Loan Repayment
- Road Condition Update
- Palouse Basin Aquifer Committee(PBAC)/Executive Director Position
- Downtown Pullman Freight Bypass

10:00 a.m. - Recess.

1:00 p.m. - Return to Open Session/Workshop.

Remotely: Bailey Wiedmer, Jessica Jensema, Kelli Campbell, Lance Bishop, Mark Storey and Mary Collins.

085272 24. The following items were discussed but no action was taken.

- Information Technology Infrastructure

2:10 p.m. - Adjournment.

D085272A Commissioner Largent **moved** to adjourn the **January 3rd** and **January 10th, 2022** meeting. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in the Auditorium, in the Whitman County Public Service Building, Colfax, Washington, on **January 18, 2022**. The foregoing action made this 10th day of January **2022**.

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ss/ ARTHUR D SWANNACK, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board
By: Corey Mitzimberg
Deputy Clerk of the Board

TOM HANDY, CHAIRMAN
Board of County Commissioners