

086887 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Commissioner Chambers at the Whitman County Courthouse, 400 N Main St., Colfax, Washington on Monday, June 5, 2023 at 9:00 a.m. Michael Largent Chairman, Arthur D Swannack and Tom Handy, Commissioners and Corey Mitzimberg, Clerk of the Board attended.

9:00 AM – Call to Order-Workshop

Attendance:

- Remotely – Bailey Wiedmer, Crystn Guenther, Craig Wines, Kristina Cooper, Ellary Houston, Jacy Leach, Jessica Jensema, Joshua Vincent, Kelli Campbell, Mark Storey, Sarah Hardy, Suni Wood, Livy Harnack and 208-310-2160
- In Person – Annie Pillers, Bill Tensfeld and Sandy Jamison

- 086888 1. The following items were discussed with no action taken:
- Legal Printing
 - .09 Funds-Tekoa/CHS Hurdles
 - 270 & Airport Road Cleanup
 - Veteran Svc. Officer Update
 - Wind Project/Shane Roach
 - Whitcom Interlocal
 - SBCC-2021 Building Codes Update
 - Coroner Credit Card Limit
 - Next of Kin Notification
 - Asotin County Prosecutor
 - Broadband Equity, Access & Deployment (BEAD) Allocations
 - Towers/First Step Internet
 - County Credit Card Change
 - IT offsite
 - 2nd Budget Amendment ETA
 - Fair Dept./Truck

9:45 AM – Recess

10:15 AM – Reconvene-Board Business

Attendance:

- Remotely – Craig Wines, Kristina Cooper, Dean Cornelison, Jacy Leach, Kelli Campbell, Sarah Hardy, Suni Wood and 1-208-310-2160.
- In Person – Bill Tensfeld, Jessica Jensema, Mark Storey and Brian Wilson

New/Old Business

D086888 2. Pledge of Allegiance was recited.

D086888A 3. There were no Public Comments.

4. Consent Agenda items approved

086889	Treasures Wire Transfers & Check Report	\$ 142,737.39
086889	General Claims - numbered 367276-367387	\$ 294,454.74
086889	Payroll Claims – numbered 367114-367122	\$ 572,941.34
086889A	05/01/2023 Minutes	
086890-086892	Personal Change Orders Approved	

086893 5. Whitman County Finance Director, Jessica Jensema presented the 2023 Budget Amendment 1, sharing the following Departments submitted an adjustment;

- Commissioners with adjustments needed for Capital Projects and increase of insurance rates.
- Superior Court for an additional part-time employee and an increase in revenue from Blake Revenue.
- Probation Department submitted a clerical change.
- The Clerks Office submitted change in revenue due to the Superior Court Law Library, charges for drug screening, collected penalties, interest on Accounts Receivables as well as interest earned on contracts, notes, loans, etc. An increase in expenses for travel expenses and professional services such as juror expenses.
- The Treasures office had adjustments in total increases of the estimated revenue collections.
- Juvenile Department requested funds are moved due to employee health insurance and FMLA increase.

The following departments requested updates to revenue accounts;

- Emergency Management received a grant
- Health Department received additional funding from Foundations of Public Health Services
- Palouse Empire Fair received funds from the WA State Department of Agriculture.
- Superior Court received a transfer of the Law Library funds

086894 6. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to approve the 2023 Budget Amendment 1.

086895 7. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to approve publishing the Notice of Public Hearing to consider declaring County property surplus.

086896 8. The regular meeting was recessed and the hearing convened by the Chairman for considering a lease for a piece of County owned property at 322 Fairground Road, specifically the NW PT N of ST RD and W of Mochonema Road, in Colfax, WA. Weis Tower LLC is requesting a lease to construct a radio communications tower, not more than 200 feet in height. Emergency Management, Fair Director Bill Tensfeld explained what and where the tower would be and was available for additional questions.

There being no further comments the hearing was adjourned and the regular meeting reconvened.

086897 9. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to sign the lease contracts with Weis Towers, LLC for a portion of County owned property at 322 Fairground Road.

086898 10. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to approve the updated signature delegation form for the Fair Department.

086898 11. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to approve a credit card increase for Scotty Anderson, Coroners Office, from \$500 to \$1,500.00.

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086899 12. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to approve the 2023 Public Facilities .09 funding to the St. John Park Pavilion in the amount of \$28,000.00 and to the Colfax Downtown Association in the amount of \$28,000.00.

086900 13. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to authorize Mark Storey, Director of Public Works, to proceed with contracting with Coffman Engineers to commence phase two of the ADA Phase 2 Project.

086901 14. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to approve the resolution initiating a county force county road project designated as 2023 Sealcoating.

086902 15. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to approve the addendum to the interlocal agreement between Whitman County and the Palouse Conservation District.

Public Works Divisions

086903 16. The following division updates were provided by Public Works Director Mark Storey, County Engineer Dean Cornelison and Maintenance Operations Manager Brian Wilson.

Maintenance/Engineering

- The 2023 Road Stabilization Project was awarded to GMCO Corporation, 1616 S. Geiger St., Tacoma, WA in the amount of \$34,263.31.
- There will be a 2 week road closure tentatively on July 13 for the Airport Road.
- Garfield will be chip sealed Thursday at just under 20 miles with plans to be complete before the 4th of July holiday
- Oksdale, Garfield are getting a double chip seal with Colton, Rosalia and Colfax getting a crack seal

Solid Waste

- There will be a Solid Waste Advisory Committee (SWAC) meeting, Tuesday, June 13, 2023.

D086903 17. Correspondence - None

086904 18. Pending List was reviewed.

D086904 19. Approved Documents Signed.

Workshop

Attendance:

- In Person – Chris Skidmore, Bailey Wiedmer and Kelli Campbell.

0868905 20. The following items were discussed with no action taken.

- Lead positions discussions
- Adding an Environmental Health position
- ADA issues-Pullman Health Dept.
- Corner office construction-Colfax Public Health Dept.

Monday, June 12, 2023 – No workshop held.

086906	21. <u>Consent Agenda items signed</u>	
086906	Treasures Wire Transfers & Check Report	\$ 142,737.39
086906	General Claims - numbered 367276-367387	\$ 294,454.74
086906	Payroll Claims – numbered 367114-367122	\$ 572,941.34
086907-086913	Personal Change Orders Approved	

086887A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Commissioner Chambers at the Whitman County Courthouse, 400 N Main St., Colfax, Washington on Tuesday, June 20, 2023 at 9:00 a.m. Michael Largent Chairman, Arthur D Swannack and Tom Handy, Commissioners and Corey Mitzimberg, Clerk of the Board attended.

9:00 AM – Call to Order-Workshop

Attendance:

- Remotely – Bailey Wiedmer, Crystn Guenther, Craig Wines, Jacy Leach, Jessica Jensema, Joshua Vincent, Kelli Campbell, Mark Storey, Sarah Hardy, Suni Wood, Livy Harnack and 208-310-2160

086913A 22. The following items were discussed with no action taken:

- Legal Printing

9:45 AM – Recess

10:15 AM – Reconvene-Board Business

Attendance:

- Remotely – Craig Wines, Kristina Cooper, Dean Cornelison, Jacy Leach, Kelli Campbell, Sarah Hardy, Suni Wood and 1-208-310-2160.
- In Person – Bill Tensfeld, Jessica Jensema, Mark Storey and Brian Wilson

New/Old Business

D086913 23. Pledge of Allegiance was recited.

D086913A 24. There were no Public Comments.

Consent Agenda items approved

086914	25a. Treasures Wire Transfers & Check Report	\$ 219,785,.52
086914	25b. General Claims - numbered 367566 - 367680	\$ 790,661.93
086915-086917	25c. Personal Change Orders Approved	

086917A 26. The regular meeting was recessed and the hearing convened by the Chairman to considered Emergency Management, Palouse Empire Fair and the Parks Department declaring items as surplus.

There being no comments the hearing was adjourned and the regular meeting reconvened.

086918 27. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to approve the resolution declaring the County owned property as surplus.

086919 27A. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to approve the resolution declaring the County, Palouse Empire Fair equipment as surplus.

D086919 28. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to amend the agenda adding items 28A through 28D.

086920 28A. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to authorize the Chair to sign the AOC Contract for Blake Reimbursements.

086921 28B. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried approve the second amendment to the subrecipient agreement with the Community Action Center for the CDBG-CV1 Grant.

086922 28C. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to approve the ARPA contract with Palouse River Counseling. Legal Publishing – Whitman County Gazette

086923 28D. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to authorize Commissioner Swannack to enter into negotiations with the Whitman County Gazette for the July 1, 2023 to June 30, 2024 legal advertising contract.

086924 29. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to purchase under special market conditions, 10,000 tons of crushed aggregate from Seubert Excavators.

D086924 30. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to authorize Mark Storey, Director of Public Works, to proceed with contracting with Coffman Engineers to commence phase two of the ADA Phase 2 Project.

Public Works Divisions

D086924A 16. The following division updates were provided by Public Works Director Mark Storey, County Engineer Dean Cornelison and Maintenance Operations Manager Brian Wilson.

Maintenance/Engineering

- The 2023 Road Stabilization Project was awarded to GMCO Corporation, 1616 S. Geiger St., Tacoma, WA in the amount of \$34,263.31.

Solid Waste

- The Scale Project is progressing and slightly ahead of schedule.
- There will be a Solid Waste Advisory Committee (SWAC) meeting, Tuesday, June 13, 2023.

Planning

- The Druffel property is slated to be the location of a bio-diesel plant.

- D086903 31. Correspondence - None
- 086904 32. Pending List was reviewed.
- D086904 33. Approved Documents Signed.

Workshop
Attendance:

- In Person –Bailey Wiedmer and Kelli Campbell.

086925 32A. The following items were discussed with no action taken.

- Annual Leave Carryover overcalculations
- Annual Leave Carryover Policy

THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Commissioner’s Chambers in the Whitman County Courthouse, Colfax, Washington on Monday, June 26, 2023 at 9:00 a.m. Commissioner Arthur D Swannack, Commissioner Tom Handy (virtually) and Corey Mitzimberg, Clerk of the Board attended. Michael Largent, Chairman was absent.

9:00 AM – Call to Order - Workshop

- 086926 34. Consent Agenda items signed
- 086926 Treasures Wire Transfers & Check Report \$1,297,232.44
- 086926 General Claims - numbered 367696 - 367773 \$ 407,525.37
- 086906 Payroll Claims – numbered 367388 - 367401 \$ 591,387.72
- 086927-086933 Personal Change Orders Approved

Attendance:

- Remotely – Bailey Wiedmer, Crystn Guenther, Jacy Leach, Kelli Campbell, Sarah Hardy, Sherri Aune and Suni Wood.

086857 35. The following items were discussed with no action taken:

- Legal Printing status
- Whitcom Building Space
- Whitcom Cyber Security Presentation

9:08 AM - Adjourned