

BOCC MINUTES-09/06/2022

086049 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Auditorium in the Whitman County Public Service Building, Colfax, Washington on **Monday, September 6, 2022** at **9:00 a.m.** Tom Handy Chairman, Arthur D Swannack and Michael Largent, Commissioners and Corey Mitzimberg, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

In-Person: Alan Thomson, Bill Tensfeld, Damien Ungo, Purity Capi and Mark Storey.

Remotely: Bailey Wiedmer, Chris Nelson, Keaton Wheeler, Kelli Campbell, Jacy Leach, Jessica Jensema, Sandy Jamison, Sarah Hardy and Wraylee Flodin.

086050-086051 1-3. The following items were discussed but no action was taken.

- Adult Home Care Facility in Steptoe
- Recording and DOL closed
- Palouse Basin Water Summit
- Dept. of Natural Resources
- Salary Commission vacancy
- Board of Health
- Hopkins Court office availability
- SAO Exit Conference will be 09/12/22

9:45 a.m. - Recess.

10:15 a.m. - Reconvene/Board Business Continued/Flag Salute.

Present: Mark Storey

Remotely: Bailey Wiedmer, Jacy Leach, Jessica Jensema, Keaton Wheeler, Kelli Campbell, Sarah Hardy and Nicole.

D086051A 4. Pledge of Allegiance.

D086051B 5. Public Comment - No comments were made.

086051C 5A. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to amend the agenda moving the September 6, 2022, 2:00 p.m. Executive Session to 10:40-10:55 a.m., September 6, 2022 with the action to immediately follow.

Consent Agenda:

086052 6. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to accept the consent agenda as presented.

086053 7. Treasurer's Wire Transfers and Check Report in the amount of **\$134,334.68**, and General Claims/Veterans' Relief warrants numbered **362744-362819** for **\$721,163.08** approved.

086054 8. Small Business Relief Contracts

086055 9. August 29, 2022 minutes approved.

086056-086060 10. Personnel change orders approved.

086061 11. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve the award to Morteck Manufacturing for the purchase of a walk-in cooler for the Coroner's office, in the amount of \$16,179.61.

086062 12. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion to approve the resolution establishing a Quarry Royalty Lease Rate payment to quarry owners Countywide for Whitman County Public Works department. Public Works Director, Mark Storey shared the rate has not been updated since 2013. A review of lease rates in the area

determined the necessity to raise the rate to a minimum of \$.50 per ton, Mr. Storey recommends the increase. Motion **carried**.

**RESOLUTION NO. 086062
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the matter of establishing a Quarry Royalty Lease Rates For payment to Quarry Owners Countywide for Whitman County Public Works Department.

WHEREAS, Whitman County last established countywide quarry lease rates in 2013, after conducting research into lease rates established by other counties in eastern Washington; and,

WHEREAS, the Whitman County Road Department has been asked by quarry owners around the County to regularly assess lease rates (royalties) to be paid to property owners in consideration for use of aggregate crushed and or blasted from their properties; and,

WHEREAS, it has been determined that Whitman County's current base rate of 40 cents per ton is one of the lowest of the rural counties of Washington and that a base rate of 50 cents per ton would be more equitable in terms of other rural counties royalty rates; and,

WHEREAS, the Board recognizes the necessity to compensate property owners a royalty rate that is considered fair and equitable for our region; and,

WHEREAS, the Board also recognizes the necessity of allowing Public Works the latitude to allow for higher lease rates for locations where a longer term of a lease, or other conditions favorable to the County may exist,

NOW THEREFORE, BE IT HEREBY RESOLVED that Whitman County will establish a royalty compensation rate of 50 cents per ton for crushed and or blasted rock materials, with the flexibility to establish higher lease rates for longer term leases, or other conditions considered favorable to Public Works, to take effect immediately upon execution of this resolution.

Dated at Colfax, WA this 6th day of September, 2022 and effective as of this date.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Tom Handy, Chairman

Corey Mitzimberg
Clerk of the Board

Arthur D. Swannack, Comm.

Michael Largent, Commissioner

086063 13. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion to approve the Chair of the Board of County Commissioners, to sign the Rural Arterial Program (RAP) Final Prospectus.

Public Works Director, Mark Storey shared the RAP cycle is a two year cycle where 2R (road resurface and restore) and 3R (road rehabilitate, resurface and restore) projects are submitted for funding. This cycle there are three prospectuses, because most of the spending limit will be taken to fulfill previous projects, such as the Pullman Airport Road, it will take about a \$2.5M increase in its funding in this cycle.

Mr. Storey shared he does not expect to get the full amounts requested and will have to asked for additional funds in future cycles.

The three projects requesting Rural Arterial Trust Account (RATA) funding and the amounts are;

<u>Project Name</u>	<u>Project Type</u>	<u>Requested RATA Funds</u>
Green Hallow Road Phase 3	3R	\$3,432,800.00
Pine City-Malden Road	2R	\$ 968,400.00
Sand Road	2R	\$1,198,800.00

Mr. Storey said signatures from the County Engineer and the Chair of the Board are required on the RAP Final Prospectus application/form.

Commissioner Swannack asked if the estimated dates on the forms were set or a guess, with Mr. Storey confirming the dates are a guess. He said that depending on other factors (Permits, Gas Tax revenue)they may be able to start the projects earlier than estimated however that is also dependent on if the funds are available at that time.

Motion **carried**.

086064 14. The following bids were received for the 2022 Countywide Sealcoat project.

<u>Bidder</u>	<u>Bid Amount</u>
Poe Asphalt , Lewiston, ID	\$1,999,034.56
Knife River, Clarkston, WA	\$2,103,000.00
Central WA Asphalt, Moses Lake WA	\$1,745,000.00

Commissioner Swannack opened the bids sharing the bottom line bid amounts, after reading each bid the apparent winner is Central Washington Asphalt. Public Works Director Mark Storey agreed stating all bids will be reviewed and award will be in the next weeks.

DIVISION UPDATES:

D086064A 15. The following division updates provided by Public Works Director Mark Storey.

Engineering Division:

D086064B 15A. Mr. Storey said there is good news from the County Road Administration Board (CRAB); the State has received more funding for RATA account which funds the RAP program which is allowing more projects to be done.

Maintenance Division:

D086064C 15B. Fall asphalt work has begun.

Additional Comments:

D086064D 15C. Mr. Storey is working with Representative Schmick to put together a project prospectus for the Chambers Road Bridge south of Pullman. He is going to try to work with DOT for us, to try to impress upon them the importance of replacing the bridge. Representative Schmick has also been approached by the grain companies because of the difficulties to access. Whitman County has to replace the rails on the bridge at least twice a year because trucks cannot help but destroy them when crossing.

D086064E 15D. Mr. Storey confirmed the Almota Bridge, is owned by the State and had been inspected in April, it was reported as fine. The bridge is concrete and daylight can be seen through it.

BOCC MINUTES-09/06/2022

Mr. Storey shared there was a conversation between the Port, the County and the State with the State agreeing to send workers out to fix the bridge. Previously the bridge was part of Whitman County's inventory. In 1994 the State took it over when the Almota Grade was converted from a County road to a State highway, now SR 194.

CORRESPONDENCE:

D086064F 16. No correspondence was received.

086065 17. Commissioners' pending list reviewed.

D086065 18. Approved documents signed.

10:40 a.m. - Recess.

10:40 a.m. - Board Business Continued/Executive Session.

Present: Corey Mitzimberg, Clerk of the Board

086066 19. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to go into executive session with the above individual(s) until **10:50 a.m.** in accordance with RCW 42.30.110(1)(g) for matters related to qualification of an applicant for Public Employment.

10:50 a.m. - Return to Open Session .

Present: N/A

086067 20. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to appoint Craig VanTine to the Board of Health as a Community Stakeholder.

D086067 **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in the Auditorium in the Whitman County Public Service Building, Colfax, Washington on **Monday, September 12, 2022** at **9:00 a.m.** Tom Handy Chairman, Arthur D Swannack and Michael Largent Commissioners, and Corey Mitzimberg, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D086 25. Approved consent agenda items signed.

086068 26. Treasurers Wire Transfers and Check Report in the amount of **\$464,431.75**, and General/Veterans' Relief/Payroll warrants numbered **362838-362978** for **\$281,947.21** approved.

086069 29. Personnel change orders approved.

9:05 a.m. - BOCC Workshop.

Present: Mark Storey

Remotely: Bailey Wiedmer, Chris Nelson, , Chis Skidmore, Crystn Guenthner, Jacy Leach, Joshua Vincent, Keaton Wheeler, Kelli Campbell, Kristina Cooper, Lance Bishop, Sarah Hardy and Sandy Jamison

BOCC MINUTES-09/06/2022

086070-086071 27. The following items were discussed but no action was taken.

- Executive Sessions location move to Courthouse
- SAO Exit Interview complete
- ARPA funds reallocation
- BoCC Suite move in
- Potential Funding-State of Washington Department of Commerce & Infrastructure Assistance Coordinating Council (IACC)
- Port of Whitman/Broadband
- Email received RE: Change to Building Code to allow electric heat only
- Veteran Service Office Fair Booth
- Veteran Service Officer annual review
- Palouse Empire Fair report
- Board of Health member recruiting
- Planning Commission applicants
- COVID 19 update
- Monkey Pox update
- COVID test kit status
- Contractor meeting for Scale Project
- Elberton Road easement update
- Employee Appreciation Lunch-09/20/22
- Golf Tournament-09/22/22
- PW Supervisor meeting-9/21/22
- SR276-Pullman Bypass
- RTPO-Pullman & WA ST DOT
- Almota Bridge-Representative Schmick

9:45 a.m. - Recess.

10:45 a.m. - Reconvene/Board Business Continued/Executive Session.

Present: Chris Skidmore (10:45-11:30 a.m.), Corey Mitzimberg (11:30 a.m.-12:00 p.m.)

086072 28. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to go into executive session with the above individual(s) until **12:00 p.m.** in accordance with RCW 42.30.110(1)(g) for matters related to performance of a Public Employee.

12:00 p.m. - Recess.

1:00 p.m. - Reconvene/Board Business Continued/Executive Session.

Present: Brandy Dean (1:00-1:45 p.m.), Mark Storey (1:45-2:15 p.m.)

086073 29. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to go into executive session with the above individual(s) until **2:15 p.m.** in accordance with RCW 42.30.110(1)(g) for matters related to performance of a Public Employee.

2:15 p.m. - Recess.

2:30 p.m. - Reconvene/Board Business Continued/Executive Session.

Present: Kelli Campbell, Bailey Wiedmer and Steven Schuback, Peck, Rubanoff & Hatfield.

086074 30. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to go into executive session with the above individual(s) until **3:30 p.m.** for matters related to Collective Bargaining Sessions.

3:30 p.m. - Reconvene/Board Business Continued/Executive.

Present: Kelli Campbell (3:30-4:15 p.m.), Lance Bishop (4:15-5:00p.m.).

BOCC MINUTES-09/06/2022

086075 **31.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to go into executive session with the above individual(s) until **5:00 p.m.** in accordance with RCW 42.30.110(1)(g) for matters related to performance of a Public Employee.

5:00 p.m. - Recess until Tuesday, September 13, 2022 at 1:30 p.m.

1:30 p.m. - Reconvene/Board Business Continued/Executive Session.

Present: Bill Tensfeld

086076 **32.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to go into executive session with the above individual(s) until **2:30 p.m.** in accordance with RCW 42.30.110(1)(g) for matters related to performance of a Public Employee.

2:30 p.m. - Return to Open Session.

D086076A Commissioner Largent **moved** to adjourn the **September 5th** and **September 12, 2022** meeting. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in the Auditorium of the Whitman County Auditorium, Colfax, Washington, on **September 19, 2022**. The foregoing action made this **13th** day of **September 2022**.

ss/ ARTHUR D SWANNACK, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

Corey Mitzimberg
Clerk of the Board

TOM HANDY, CHAIRMAN
Board of County Commissioners