

**BOCC MINUTES- 09.19.2022**

**086077 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in the Auditorium in the Whitman County Public Service Building, Colfax, Washington on **Monday, September 19, 2022** at **9:00 a.m.** Tom Handy Chairman, Arthur D Swannack and Corey Mitzimberg, Clerk of the Board attended.  
Commissioner Largent, absent.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

**Present:** Mark Storey, Lance Bishop and Dean Cornelison.  
**Remotely:** Annie Pillers, Bailey Wiedmer, Chris Nelson, Crystn Guenther, Cynthia Hayward, Jacy Leach, Jessica Jensema, Keaton Wheeler, Kelli Campbell, Kristina Cooper, Noel Christiansen, Sandy Jamison, Sarah Hardy and Teresa Simpson.

- 086078** 1. The following items were discussed but no action was taken.
- Heat pump letter
  - Code letter
  - Almota Bridge

**10:00 a.m. - Recess.**

**10:15 a.m. - Reconvene/Board Business Continued/Flag Salute.**

**Present:** Alan Thomson  
**Remotely:** Bailey Wiedmer, Jacy Leach, Jessica Jensema, Keaton Wheeler, Kelli Campbell, Kristina Cooper, Lance Bishop, Noel Christiansen, Sarah Hardy and Teresa Simpson

2. **Pledge of Allegiance**
3. **Public Comment - None**

**Consent Agenda:**

**D086079** 4. Commissioner Swannack **moved** Commissioner Handy **seconded** the motion and **carried** to accept the consent agenda as presented. Chairman Handy asked for confirmation to accept Crystn Guenther' s signature on claim forms in lieu of Auditor Sandy Jamison. Human resources Director, Kelli Campbell confirm, yes it acceptable as her position is Senior Deputy Auditor.

**086079** 4a. Treasurer's Payroll warrants numbered 362511-362524 for **\$513,454.16** and General Claims/Veterans' Relief warrants numbered 362995-363069 for **\$105,969.36** approved.

**086080** 4b. September 6, 2022 minutes approved.

**086081-086089** 4c. Personnel change orders approved.

**086090** 5. Commissioner Swannack **moved** Commissioner Handy **seconded** the motion and **carried** to authorize the Chair to sign grant related documents for the Child Care Grants from Commerce.

**D086090** 5A. Agenda was amended to add item 5B.

**086090A** 5B. Commissioner Swannack **moved** Commissioner Handy **seconded** the motion and **carried** to sign a letter for the Washington State Building Code Council.

**086091** 6. Commissioner Swannack **moved** Commissioner Handy **seconded** the motion and **carried** to award the 2022 County Sealcoat Project to Central Washington Asphalt, Inc. for the amount of \$1,745,000.00.

086092 7. Commissioner Swannack **moved** Commissioner Handy **seconded** the motion and **carried** to approve publishing a notice of public hearing for the Six-Year Transportation Improvement Plan (TIP), 2023-2028 to be held in the Whitman County Public Service Building Auditorium October 3, 2022 at 10:30 am.

086093 8. Commissioner Swannack **moved** Commissioner Handy **seconded** the motion and **carried** to approve the Chair of the Board signing the Access Easement with Ryan and Craig Grey approving access on the Ringer Quarry Property off Elberton Road.

086094 9. The following bids were received for the Solid Waste Transfer Station Scale Replacement Project.

- S&L Underground, Inc. from Bonners Ferry, ID - Bid amount including tax \$1,900,874.39
- Magnum Constriction, Clarkston, WA - Bid was delivered at 10:49 a.m. therefore denied consideration and was not opened.

**DIVISION UPDATES:**

D086094 10. The following division updates provided by Public Works Director, Mark Storey.

**Solid Waste Division:**

D086094A 10A. January 1, 2023 an increase in the tipping fee for haulers will increase from \$114 to \$219. A letter is being drafted and will be sent.

**Maintenance Division:**

D086094B 10B. Painting is complete on all roads.

**Building Department:**

086095 10C. The Standard for Sawn Lumber handout was shared and is given out for inquiries about sawn lumber.

**CORRESPONDENCE:**

D086095 11. The following correspondence was received:

086096 11A. An unsigned letter from an individual.

086097 11B. An online submittal from Kevin Dixon regarding the Working Families Tax Credit.

086098 12. Commissioners' pending list reviewed.

D086098 13. Approved documents signed.

11:00 a.m. - Recess.

11:00 a.m. - Reconvene/Board Business Continued/Executive Session.

**Present:** Alan Thomson and Mark Storey

086099 14. Commissioner Swannack **moved** Commissioner Handy **seconded** the motion and **carried** to go into executive session until 11:15 a.m. in accordance with RCW 42.30.110(1)(g) for matters related qualification of an applicant for public employment.

11:15 a.m. - Return to Open Session/Recess.

1:30 p.m. - Reconvene/Board Business Continued.

**Present:** Bailey Wiedmer and Kelli Campbell

**Remotely:** Jessica Jensema and Mike Berney of Palouse River Counseling and Greater Columbia

Administrative Service Organization (ASO).

**086100** 15. Mr. Berney reviewed the ASO's meeting of September 1, 2022.

**GCBH Briefing for the Board of Whitman County Commissioners**

1. Briefing to review the regular Executive Committee (Board) meetings held on August 4 and September 1, 2022, of the Greater Columbia Behavioral Health Administrative Service Organization (GCBH-ASO).
2. GCBH - ASO Issue: Executive Session(s):
  - Background: No Executive Sessions were held.
  - **Outcome: NA.**
3. GCBH - ASO Issue: Fiscal and Administrative Updates
  - Warrants and vouchers approved for June, July, and August
  - The ASO Financial Statements: Closed FY 2022 and reviewed July.
  - New virtual servers have arrived, and implementation is being finalized.
  - Approval to purchase security cameras. The lowest bid was chosen.
  - **Outcome: Whitman County voted in favor of the motion to approve paying the warrants/vouchers and the security cameras. The votes were unanimous.**
4. GCBH - ASO Issues: State updates:
  - No compliance issues to report for either month.
  - The Recovery Navigator Program is rolling out much more smoothly within GCBH than the rest of the State.
  - The Managed Care Companies (MCOs) may need to pay the State back for excess profits.
  - The State is planning on conducting a re-procurement process for MCOs in the next year or so.
  - The new 988 Federal and State-wide behavioral health crisis number started July 16<sup>th</sup>.
    - Volunteers of America is contracted to answer both 988 and GCBH crisis calls within the geographic area covered by Greater Columbia which includes Whitman County.
  - **Outcome: Information only.**
5. GCBH - ASO Issues: ASO Updates
  - The Board approved submission of the following plans to the State:
    - Substance Abuse Block Grant - original
    - Mental Health Block Grant - original
    - Community Behavioral Health Enhancement Funds (formally 6032 Enhancement Funds) - continued original plan
  - **Outcome: Whitman County voted in favor of submitting these plans. I assume the vote was unanimous.**
6. GCBH - ASO Issue: Public Comment
  - None either month
  - **Outcome: N/A**
7. GCBH - ASO Issue: Other Business:
  - None was presented either month.
  - **Outcome: N/A**

**086101** 16. Commissioner Swannack **moved** Commissioner Handy **seconded** the motion and **carried** to appoint Mark Tolman to the Whitman County Planning Commission.

**086102** 17. The following items were discussed but no action was taken.

- 2023 Health Insurance

3:00 p.m. - Recess to Tuesday, September 20, 2022.

THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Commissioners Conference room in the Whitman County Courthouse, Colfax, Washington on Tuesday, September 20, 2022 at 8:00 a.m. Tom Handy Chairman, Arthur D Swannack. Commissioner. Commissioner Largent was absent.

8:00 a.m. - Reconvene/Workshop

Present: Jessica Jensema, Kristina Cooper, Evon Jones. Mark Storey and Brian Wilson.  
Remotely: Denis Tracy

086103 18. The following Budget Reviews were discussed but no action was taken.  
• Prosecutor’s Office 8:30-9:00 a.m.  
• Public Works Department 9:00-10:00 a.m.

10:00 a.m. - Recess.

10:30 a.m. - Reconvene/Workshop

Present: Jessica Jensema, Sherri Aune and Sheriff Brett Myers.

086104 18A. The following Budget Reviews were discussed but no action was taken.  
• Juvenile Department 10:30-11:00 a.m.  
• Sheriff’s Office 11:00-12:00 p.m.

12:00 p.m. - Recess.

1:00 p.m. - Reconvene/Workshop

Present: Jessica Jensema and Wraylee Flodin.

086105 19. The following Budget Reviews were discussed but no action was taken.  
• Assessor’s Office 1:00-1:30 p.m.

1:30 p.m. - Recess.

2:00 p.m. - Reconvene/Workshop

Present: Jessica Jensema and Chris Nelson.

086106 20. The following Budget Reviews were discussed but no action was taken.  
• Treasurer’s Office 2:00-2:30 p.m.

2:30 p.m. - Recess.

3:45 p.m. - Reconvene/Workshop

Present: Jessica Jensema and Annie Pillers.

086107 21. The following Budget Reviews were discussed but no action was taken.  
• Coroner’s Office 3:45-4:15 p.m.

4:15 p.m. - Recess to Wednesday, September 21, 2022.

**THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in the Commissioners Conference room in the Whitman County Courthouse, Colfax, Washington on **Wednesday, September 21, 2022** at **8:30 a.m.** Tom Handy Chairman, Arthur D Swannack and Michael Largent, Commissioners.

**8:30 a.m. - Reconvene/Workshop**

**Present:** Jessica Jensema and Janet Schmidt.

**086108 22.** The following Budget Reviews were discussed but no action was taken.

- WSU Extension Office 8:30 a.m.

**9:00 a.m. - Recess.**

**11:45 a.m. - Reconvene/Workshop**

**Remote:** Jill Whelchel

**Present:** Jessica Jensema, Sandy Jamison, Crystn Guenthner, Judge Gary Libey and Lorena Lynch.

**086109 23.** The following Budget Reviews were discussed but no action was taken.

- Clerk's Office 11:00-11:30 a.m.
- Auditor's Office 11:30-12:00 pm
- Superior Court 12:00-12:30 p.m.

**12:30 p.m. - Recess.**

**11:45 a.m. - Reconvene/Workshop**

**Present:** Jessica Jensema, Chris Skidmore, Noel Christiansen, Brandy Dean and Kelli Campbell.

**086110 23A.** The following Budget Reviews were discussed but no action was taken.

- Health Department 1:00-1:30 p.m.
- Facilities 1:30-2:00 p.m.
- Human Resources 2:00-2:30 p.m.

**2:30 p.m. - Board Business Continued/Executive Session.**

**Present:** Bailey Wiedmer, Jessica Jensema, Kelli Campbell and Mark Storey.

**086111 24.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to go into executive session with the above individuals until **3:30 p.m.** in accordance with RCW 42.30.140(4)(a) for matters related to negotiations.

**3:30 p.m. - Return to Open Session/Workshop**

**Present:** Jessica Jensema, and Scott Watson

**086112 24A.** The following Budget Reviews were discussed but no action was taken.

- Weed Department 3:30-4:00 p.m.

**4:00 p.m. - Recessed to Monday, September 26, 2022.**

**D086112 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in the Auditorium in the Whitman County Public Service Building, Colfax, Washington on **Monday, September 26, 2022**

at 9:00 a.m. Tom Handy Chairman, Arthur D Swannack and Michael Largent, Commissioners and Corey Mitzimberg, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D086112A 25. Approved consent agenda items signed.

086113 25a. Treasurers Wire Transfers and Check Report in the amount of \$168,808.64, and General/Veterans' Relief/Payroll warrants numbered 363096-363167 for \$357,552.21 approved.

086114-086119 25b. Personnel change orders approved.

9:05 a.m. - BOCC Workshop.

Present: Mark Storey, Bill Tensfeld, Celine Accord, Palouse Basin Corridor(PB), Paul Kimmel,(Latah County PBAC Representative and Avista),Robin Nimmer (Alta Science & Engineering, Senior Hydrologist)and Tyler Palmer (Public Works, City of Moscow Deputy City Supervisor).

Remotely: Keaton Wheeler, Bailey Wiedmer, Jessica Jensema, Sarah Hardy, Jacy Leach, Lance Bishop, Crystn Guenther, Assessors Office, Dean Cornelison, Katie Jensema and Kelli Campbell.

086120 26. Item 26 was cancelled.

086121-086124 27-29. The following items were discussed but no action was taken.

- PBAC Presentation-Water Supply Alternative
- Public Works-Essential Employee Status
- Six Year Tip
- 2022 Bridge Report
- Fair School House Siding

10:15 a.m. - Recess

1:15 p.m. Board Business Board Business Continued/Executive Session.

Present: Jessica Jensema

086125 30. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to go into executive session with the above individual(s) until 2:15 p.m. in accordance with RCW 42.30.110(1)(g) for matters related performance evaluations.

2:15 p.m. - Return to Open Session/Recess to Tuesday, September 27, 2022.

THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Commissioners Conference room in the Whitman County Courthouse, Colfax, Washington on Tuesday, September 27, 2022 at 1:00 p.m. Tom Handy Chairman, Arthur D Swannack and Michael Largent, Commissioners.

Present: Jessica Jensema, Corey Mitzimberg, Lance Bishop and Craig Wines.

086126 31. The following Budget Reviews were discussed but no action was taken.

- Commissioner's Office 1:00-2:00 p.m.
- Information Technology Department 2:00-3:00 p.m.
- Administrative Services/Finance Department 3:00-3:30 p.m.

3:30 p.m. - Recessed to Wednesday, September 28, 2022.

**THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in the Commissioners Conference room in the Whitman County Courthouse, Colfax, Washington on **Wednesday, September 28, 2022** at **8:30 a.m.** Tom Handy Chairman, Arthur D Swannack and Michael Largent, Commissioners.

**Present:** Jessica Jensema, Marlynn Markley, Judge John Hart, Bill Tensfeld and Mathew Floyd .

**086127-086128 32-33.** The following Budget Reviews were discussed but no action was taken.

- District Court 8:30-9:00 a.m.
- Emergency Management & Communications, Developmental Services, Fair and Parks Departments 9:00-11:00 a.m.

**11:00 a.m. - Adjournment.**

**D086128A** Commissioner Largent **moved** to adjourn the **September 19<sup>th</sup>** and **September 26<sup>th</sup>, 2022** meeting. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in the Auditorium of the Whitman County Auditorium, Colfax, Washington, on **October 3, 2022**. The foregoing action made this **28<sup>th</sup>** day of **September, 2022**.

ss/ ARTHUR D SWANNACK, COMMISSIONER  
ss/ MICHAEL LARGENT, COMMISSIONER

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Corey Mitzimberg  
Clerk of the Board

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TOM HANDY, CHAIRMAN  
Board of County Commissioners