

086129 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Commissioner’s Chambers in the Whitman County Courthouse, Colfax, Washington on **Monday, October 3, 2022** at **9:00 a.m.** Tom Handy Chairman, Arthur D Swannack and Michael Largent, Commissioners and Corey Mitzimberg, Clerk of the Board attended.

9:00 a.m. – Call to Order/Board Business/BOCC Workshop.

Remotely: Jessica Jensema, Jacy Leach, Kristina Cooper, Sandy Jamison, Joshua Vincent, Sarah Hardy, Chris Nelson, Katie Jensema, Teresa Simpson, Annie Pillers, Chris Skidmore, Kelli Campbell, Keaton Wheeler and John-Mark Mahnkey virtually. Mark Storey, Bill Tensfeld and Dean Cornelison, in person.

086130-86132 1-3. The following items were discussed but no action was taken.

- CDBG1 Budget
- Local Assistance & Tribal Consistency Fund
- Whitcom Hiring
- WCIF Board retreat
- Hopkins Court insurance
- District/Superior Court Recording
- IT service capacity
- Move to Chambers resolution
- Council on Aging DOT grant
- Scale House project
- Public Works road painting
- 2023 Budget date

9:30 a.m. – Recess.

10:15 a.m. – Reconvene/Board Business Continued/Flag Salute.

Present: Mark Storey and Dean Cornelison.

Remotely: Jessica Jensema, Jacy Leach, Sandy Jamison, Joshua Vincent, Sarah Hardy, Chris Nelson, Katie Jensema, Kelli Campbell, Keaton Wheeler.

4. Pledge of Allegiance.

5. Public Comment. – None.
Consent Agenda:

086133 6. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to accept the consent agenda as presented.

086134 6a. Treasurer’s Wire Transfers and Check Report in the amount of **\$204,467.63**, and General Claims/Veterans’ Relief warrants numbered **363175-363234** for **\$490,634.43** approved.

086135 6b. **September 19, 2022** minutes approved.

086136 6c. Personnel change orders approved.

086136A 6d. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to amend the agenda adding an Executive Session, item , Tuesday, October 4, 2022 at 2:00.

086137 7. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve revising the Whitman County Commissioners regular session meeting schedule.

RESOLUTION NO. 086137

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Whitman County Commissioners met in regular session on October 3, 2022; and, WHEREAS, as of October 1, 2022, the Courthouse Construction project is substantially complete the temporary meeting location is no longer necessary; and, WHEREAS, it is deemed necessary to revise the Commissioners regular session meeting schedule; and

WHEREAS, all persons desiring to introduce an item for the Commissioners discussion, consideration or action must first submit the issue to the Clerk of the Board no later than 12:00 p.m. on Wednesday preceding the meeting by using an *Agenda Meeting Request* form process; and,

NOW THEREFORE, IT IS HEREBY RESOLVED by the Whitman County Commissioners that the Board will assemble in regular session as follows, unless otherwise noted:

- The first Monday of each month from 9:00 a.m. to 10:00 a.m. for workshop followed by regular business from 10:15a.m. to 5:00 p.m. and continued to the second Monday of the month from 9:00 a.m. to 12:00 p.m. for approval of claims, payroll, personnel change orders, followed by a workshop and executive session (if necessary).
- The third Monday of each month from 9:00 a.m. to 10:00 a.m. for workshop followed by regular business from 10:15a.m. to 5:00 p.m. for regular business and continued to the 4th Monday of the month from 9:00 a.m. to 12:00 p.m. for approval of claims, payroll, personnel change orders, followed by a workshop and executive session (if necessary).
- The fifth Monday of each month from 9:00 a.m. to 10:00 a.m. for workshop followed by regular business from 10:15a.m. to 5:00 p.m.
- Meetings will be held on Tuesday if Monday is a holiday unless otherwise noted.
- Meetings will be held in their Chambers located in the Whitman County Courthouse, 400 N Main Street, Colfax, Washington.

Dated this 3rd day of October 2022 and effective as of this date.

Whitman County Board of Commissioners

Tom Handy Chairman

Arthur D Swannack, Commissioner

Attest:

Corey Mitzimberg, Clerk of the Board

Michael Largent, Commissioner

086138 8. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve rescheduling Budget Amendment 3 adoption to November 17, 2022.

086139 9. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve the revised Custodian assignment for Parks and Recreation.

RESOLUTION NO. 086139

OF THE BOARD OF WHITMAN COUNTY COMMISSIONERS FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need to change the pre-existing petty cash custodian within the Whitman County Parks Department; and,

WHEREAS, the Whitman County District Court Department would like to make Janel Goebel the Custodian for the Parks and Recreation-Petty Cash; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED AND AUTHORIZED that the Whitman County Parks and Recreation Department's Kamiak Butte Petty Cash fund 001.000.000.111.70.042 shall be \$100.00 and be maintained by Janel Goebel.

Done this 3rd day of October 2022.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Tom Handy, Chairman

Arthur D Swannack, Commissioner

ATTEST:

Corey Mitzimberg
Clerk of the Board

Michael Largent, Commissioner

086140 10. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve the revised Custodian assignment for Developmental Services.

RESOLUTION NO. 086139

OF

THE BOARD OF WHITMAN COUNTY COMMISSIONERS FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need to change the pre-existing petty cash custodian within the Whitman Developmental Services Department; and,

WHEREAS, the Whitman County District Court Department would like to make Janel Goebel the Custodian for the Developmental Services-Petty Cash; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED AND AUTHORIZED that the Whitman County Parks and Recreation Department's Kamiak Butte Petty Cash fund 001.000.000.111.70.15 shall be \$25.00 and be maintained by Janel Goebel.

Done this 3rd day of October 2022.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Tom Handy, Chairman

Arthur D Swannack, Commissioner

ATTEST:

Corey Mitzimberg
Clerk of the Board

Michael Largent, Commissioner

086141 11. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to accept the quote from Inman Handyman and Construction for new siding on the Palouse Empire Fair Schoolhouse funded by a WSDA grant.

086142 12. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve 2023 Benefits Renewal as presented.

086143 13. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve revise the 2023 Budget Calendar, rescheduling the 2023 Budget Hearing to December 5, 2022 at 10:20 a.m.

086144-086145 14. Public Hearing opened to consider the Six-Year Transportation Improvement Plan (TIP), 2023-2028. **Discussion:** Whitman County Engineer, Dean Cornelison shared documents outlining the TIP plan and stated this State law requires the annual review and adoption of the Six-Year TIP. No public comments were made.

Chairman Handy adjourned the hearing, the regular meeting was reconvened.

086146 15. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve the resolution adopting the Six-Year Transportation Improvement Plan (TIP) (2023-2028) as presented.

RESOLUTION NO. _____

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of the Six Year Transportation Improvement Program (2023-2028)

BOCC MINUTES- 10/03/2022

WHEREAS, the Public Hearing was held on the 3rd day of October, 2022; and

WHEREAS, Notice of the Public Hearing was published according to law and all present wishing to speak for or against said program have been heard; and

WHEREAS, the County Engineer's Annual Bridge Report and the Road Priority Arrays were available to the Board of County Commissioners and were consulted during the preparation of the program in accordance with WAC 136-14-050 and WAC 136-20-060.

IT IS HEREBY RESOLVED that the attached Six Year Transportation Improvement Program be adopted as presented.

DATED this 3rd day of October, 2022.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Tom Handy, Chairman

Corey Mitzimberg
Clerk of the Board

Arthur D Swannack, Commissioner

Michael Largent, Commissioner

086147 16. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve the Board Order approving the 2023 Annual Construction Program.

086148 17. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve and signed the 2022 Sealcoat Contract with Central Washington Asphalt.

086149 18. Commissioner Largent **moved** to approve the bid award for the Solid Waste Transfer Station Scale Project to S&L Underground, Inc. for the amount of \$1,987,004.37. Public Works Director, Mark Storey shared the request to re-advertise for bids again for this project. In review of the received bid, it was found there are some items were missed in the original bidder's packet. Documents will be reviewed and advertised again at a later date. With a lack of a second the motion died.

DIVISION UPDATES:

D086149 19. The following division updates provided by Public Works Director, Mark Storey.

Maintenance Division:

D086149A 19A. Seal Coating and Crack sealing is being done on Pandora and Dry Creek Roads.

D086149B 19B. Road painting in Garfield County is completed. Mr. Storey shared Garfield County had been using Walla Walla County for this job using water based paint. Garfield County prefers the solvent based paint, and learned Whitman County uses this so contact Public Works to take over. The Public Works department rented a truck and two employees to Garfield County to done the painting. Garfield County was pleased with the work and likes the longevity of the solvent based paint. To date, the State of Washington has not forced the use of water based paint.

D086149C 19C. Tree removal is being done in Rosalia.

Miscellaneous

D086149D 19D. Mark Storey said he will be attending the Palouse Basin Aquifer Committee (PBAC) budget meeting.

D086149E 19E. Mr. Storey is concerned as pricing for Graders is increases, he has seen an increase as much as \$140,000.00. Chairman Handy suggest a used one may need to be considered for the next purchase with Mr. Storey agreeing.

D086149F 19F. There was a discussion regarding a designer for the County. Mr. Storey shared to save costs, he suggested a designed be shared with another County as well. Commissioner Largent agreed, stating this is a great idea and should be looked into. Mr. Storey said this practice is being done in towns and smaller cities.

CORRESPONDENCE:

The following correspondence was received:

086150 20. An invitation was received from the Colfax Downtown Association to attend the fist ever Colfax Community Connection Gala, October 14, 2022.

086151 21. Commissioners' pending list reviewed.

22. Approved documents signed.

11:00 a.m. – Recess.

1:00 p.m. – Reconvene/Board Business Continued/Executive Session.

Present: Jessica Jensema and Kelli Campbell

086152 23. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to go into executive session with the above individual(s) until **3:00 p.m.** in accordance with RCW 42.30.140(4)(a) for matters related to negotiations.

3:00 p.m. – Return to Open Session/Board Business Continued/Workshop

086153 24. Tentative item is cancelled

3:00 p.m. – Recess

1:00 p.m. – Reconvene/Board Business Continued/Executive Session.

Present: Commissioners

086154 24a. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to go into executive session until **2:30 p.m.** in accordance with RCW 42.30.110(1)(g) for matters related to employee performance.

2:30 p.m. – Return to Open Session/Workshop.

Present: Dan LeBeau, Denis Tracy, Jessica Jensema, Judge Gary Libey, Lorena Lynch and Marlynn Markley.

Remotely: Judge John Hart

086155 25. The following items were discussed but no action was taken.

- Indigent Defense Discussion

3:00 p.m. – Recess.

D086155 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Commissioner's Chambers in the Whitman County Courthouse, Colfax, Washington on **Monday, October 10, 2022** at **9:00 a.m.** Tom Handy Chairman, Arthur D Swannack and Michael Largent Commissioners, and Corey Mitzimberg, Clerk of the Board attended.

9:00 a.m. – Reconvene/Board Business Continued.

D086155A 26. Approved consent agenda items signed.

086156 27. Treasurers Wire Transfers and Check Report in the amount of **\$122,022.04**, and General/Veterans' Relief/Payroll warrants numbered **363247-363387** for **\$241,792.81** and **\$1,434.62** approved.

086157-086160 28. Personnel change orders approved.

086161 28A. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve amending the agenda to add item 30, a workshop for District Court Audio/Visual upgrade.

9:05 a.m. – BOCC Workshop.

Present: Mark Storey

Remotely: Bailey Wiedmer, Chris Nelson, Chris Skidmore, Crystn Guenther, David, Jacy Leach, Jessica Jensema, Keaton Wheeler, Kelli Campbell, Kristina Cooper, Sandy Jamison, Sarah Hardy, and JCA.

086162 29. The following items were discussed but no action was taken.

- Code Changes needed
- Comprehensive Plan Meeting
- New World move the Cloud
- Introduction of Suni Wood, Payroll Clerk
- Surplus List from Public Works
- Public Works-Fall work in progress
- AWB-Energy Summit
- Avista Academy
- Hopkins Bldg. - Elections Storage
- Hopkins Bldg. – VSO office space
- VSP Meeting

10:00 a.m. – Recess to Wednesday, October 12, 2022 at 10:00 a.m.

Wednesday, October 12, 2022

10:00 a.m. – Return to Open Session/Workshop.

Present: Judge John Hart, Marlynn Markley, Lance Bishop, Craig Wines, Dominic Ponozzo (Compunet) and Jerry Wilson (Compunet).

086163 30. The following items were discussed but no action was taken.

- District Court Courtrooms Audio/Visual Upgrades
- Grant funding
- FTR role
- Technical Support

10:30 a.m. – Adjournment.

D086163A Commissioner Largent **moved** to adjourn the **October 3** and **October 10, 2022** meeting. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in the Commissioner’s Chambers of the Whitman County commissioners Chambers, Colfax, Washington, on **October 17, 2022**. The foregoing action made this **12th** day of October **2022**.

ss/ ARTHUR D SWANNACK, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

Corey Mitzimberg
Clerk of the Board

TOM HANDY, CHAIRMAN
Board of County Commissioners