

Assessment Form for Whitman County Veteran's Relief Fund

By signing below, I certify that the information *is true to the best of my knowledge and is provided in order to determine qualifications for Veterans Assistance from Whitman Count* per Chapter 73.08 RCW. Eligibility requirements will be reviewed based on the information provided. Failure to provide all the information required may result in disqualification or consideration of any further assistance.

I understand that the following documents must be provided to the Service Officer for processing: Req. by:

• DD214/proof of veteran status, www.vetrecs.archives.gov/VeteranRequest	SO/VAB
• Verify income qualification on Poverty Guidelines chart is below 150%	SO/VAB
• Proof of living in *county for at least 60 days i.e. utility bills	SO/VAB
• Proof of living in the state of Washington for at least 6 months	SO/VAB
• Most recent 2 months banking statements for proof of income/state or fed assistance.	SO/VAB
• Copies of full bills requiring assistance -incl acct # and mailing address for vendor.	+ Co. Finance
• Written/Email Estimates for repairs directly from the vendors.	+ Co. Finance
• W-9 vendor and/or applicant, free printable at www.w9-taxform.com	Co Finance
• Direct Payment form ONLY when check is warranted directly to the veteran	Co. Finance

Steps for processing VRF: For requests UNDER 4K: 1 VRF authorized representative compiles & approves documents 2 Emails completed package to Jacy for documentation approval 3 Send to BOCC for approval 4 Sent back to Finance for Payment
 For requests OVER 4K: 1 VRF authorized representative compiles & approves documents 2 Email completed package to Jacy for documentation approval 3 Send to VAB for approval 4 BOCC for final approval/disapproval of 5 BOCC send back to Finance for payment

*Veterans please be aware that this application is for **emergency** funds for qualified (under 150% on the poverty guideline) veterans and family members. These funds are collected through citizens county tax dollars and are to be utilized solely for the intended and approved purposes. All monies are paid directly to the vendors/creditors; cash requests must be supported with detailed letter of reason for cash (cash requests are an exception and will be vetted as such).*

Full name of veteran: _____ D.O.B. ___/___/_____

Last 4 SSN: _____ Number of dependents in home: _____ Name of person filling out request (if other than veteran): _____ Relationship to Veteran: _____ Address: _____
 _____ Contact/Phone _____

Please fill out table below to show any/all income sources including settlement:

Type Wages/Salary/other income	Frequency (bi-weekly/monthly)	Amount
TOTAL		\$

Please list any additional assistance you may receive (housing, WIC, EBT):

Type of assistance	Frequency	Amount
TOTAL		\$

Please list any bills and amounts you are requesting assistance for:

Company/business and address	Acct info	Amount owed
TOTAL		\$

These funds not to be used for routine payments. Information provided by the applicant must be verifiable and complete. By signing below, I am confirming that I have provided any/all information required to process this request and that requests two years in a row may require participation in a verifiable finance program to ensure I am living within my means in a long-term sustainable way. I certify under penalty of perjury that this is a true and correct claim for the necessary expenses and that I have not previously requested reimbursement for this expense. By signing below, I have been fully verified.

Sign: _____ Print: _____ Date: _____

Verified by: _____ Service Officer signature required

When the above is complete and requisition/ supporting docs are gathered into a complete packet it is emailed for verification to Finance@whitmancounty.net. All backup documentation will be attached to **one single** email chain.

Reminders-

- *If you are paying for a hall rental or expenses pertaining to the facility of your post the only completed form needed is the Annual Post Assistance Form. This assistance form can only be submitted and reimbursed once each calendar year.
- *If time at current address is less than 60 Days, please provide proof of residency of previous address.
- *All documents can be found on the Whitman County Website under the Veteran Service Officer page at <https://www.whitmancounty.org>
- * If you are in a situation where necessary utilities are in danger of being shut off/or you are on the brink of receiving an eviction notice, please notify the contacts through the Palouse resources guide at www.Palouserresources.org or https://findhelp.org/search_results/99163 so they can work to prevent such action.
- * Requisition of payment may take 2-4 weeks for processing, the veteran/family member and vendors need to be aware of processing timeline.

Poverty Guidelines for the 48 Contiguous States and the District of Columbia

Household/ Family Size	25%	50%	75%	100%	125%	130%	133%	135%	138%	150%	175%	180%	185%	200%
1	\$3,645	\$7,290	\$10,935	\$14,580	\$18,225	\$18,954	\$19,391	\$19,683	\$20,120	\$21,870	\$25,515	\$26,244	\$26,973	\$29,160
2	\$4,930	\$9,860	\$14,790	\$19,720	\$24,650	\$25,636	\$26,228	\$26,622	\$27,214	\$29,580	\$34,510	\$35,496	\$36,482	\$39,440
3	\$6,215	\$12,430	\$18,645	\$24,860	\$31,075	\$32,318	\$33,064	\$33,561	\$34,307	\$37,290	\$43,505	\$44,748	\$45,991	\$49,720
4	\$7,500	\$15,000	\$22,500	\$30,000	\$37,500	\$39,000	\$39,900	\$40,500	\$41,400	\$45,000	\$52,500	\$54,000	\$55,500	\$60,000
5	\$8,785	\$17,570	\$26,355	\$35,140	\$43,925	\$45,682	\$46,736	\$47,439	\$48,493	\$52,710	\$61,495	\$63,252	\$65,009	\$70,280
6	\$10,070	\$20,140	\$30,210	\$40,280	\$50,350	\$52,364	\$53,572	\$54,378	\$55,586	\$60,420	\$70,490	\$72,504	\$74,518	\$80,560
7	\$11,355	\$22,710	\$34,065	\$45,420	\$56,775	\$59,046	\$60,409	\$61,317	\$62,680	\$68,130	\$79,485	\$81,756	\$84,027	\$90,840
8	\$12,640	\$25,280	\$37,920	\$50,560	\$63,200	\$65,728	\$67,245	\$68,256	\$69,773	\$75,840	\$88,480	\$91,008	\$93,536	\$101,120
9	\$13,925	\$27,850	\$41,775	\$55,700	\$69,625	\$72,410	\$74,081	\$75,195	\$76,866	\$83,550	\$97,475	\$100,260	\$103,045	\$111,400
10	\$15,210	\$30,420	\$45,630	\$60,840	\$76,050	\$79,092	\$80,917	\$82,134	\$83,959	\$91,260	\$106,470	\$109,512	\$112,554	\$121,680
11	\$16,495	\$32,990	\$49,485	\$65,980	\$82,475	\$85,774	\$87,753	\$89,073	\$91,052	\$98,970	\$115,465	\$118,764	\$122,063	\$131,960
12	\$17,780	\$35,560	\$53,340	\$71,120	\$88,900	\$92,456	\$94,590	\$96,012	\$98,146	\$106,680	\$124,460	\$128,016	\$131,572	\$142,240
13	\$19,065	\$38,130	\$57,195	\$76,260	\$95,325	\$99,138	\$101,426	\$102,951	\$105,239	\$114,390	\$133,455	\$137,268	\$141,081	\$152,520
14	\$20,350	\$40,700	\$61,050	\$81,400	\$101,750	\$105,820	\$108,262	\$109,890	\$112,332	\$122,100	\$142,450	\$146,520	\$150,590	\$162,800

Veterans Assistance Worksheet
 American Legion District 7
 Post Volunteer Assessment Form